



Posted: 05/18/2026  
Salary: \$36,400.00 - \$45,485.00  
Status: Exempt, Full-time

[The College of Idaho](#) is seeking a dedicated and organized professional to fill the role of **Head Equipment Manager**. This pivotal position is primarily responsible for the comprehensive management of football equipment room operations, including budgeting, procurement, and the maintenance of both practice and competition gear. Beyond the football program, the Equipment Manager serves as a key resource for the entire Athletic Department, overseeing apparel and equipment needs for various sports teams. This is a full-time position that requires a proactive individual ready to support our student-athletes and coaching staff in a fast-paced, collegiate environment.

Daily responsibilities involve a dynamic mix of administrative oversight and hands-on logistics. You will develop and monitor the football equipment budget, initiate the purchase process by researching specifications and vendors, and act as a liaison between coaches and manufacturers to select top-tier gear. Specific to football, you will determine daily apparel needs based on climate and schedule, ensure all protective equipment meets rigorous safety standards, and manage the laundry and sanitation of all uniforms and towels. Furthermore, you will lead a team of student employees and volunteers, providing them with training and schedules to ensure the equipment room remains organized, secure, and efficient.

The ideal candidate will possess a **Bachelor's degree** in Sports Management, Physical Education, or a related field, or an equivalent combination of education and experience. We require at least **two years of experience** in intercollegiate athletic equipment operations, with a proven track record in inventory control, budget management, and the proper fitting of protective gear like helmets and shoulder pads. Proficiency in Microsoft Office and inventory management systems is essential. While not required, an **Athletic Equipment Managers Association (AEMA) certification** is highly desirable. Candidates must demonstrate a strong work ethic, the flexibility to work irregular hours—including evenings, weekends, and holidays—and the ability to travel with sports teams as needed.

Candidates must be authorized to work in the United States as of the expected hire date and throughout the date of their employment without sponsorship from The College of Idaho. A current, valid driver's license is also required, and candidates must be vehicle-insurable.

The College offers competitive benefits, including tuition waiver for dependents, health insurance, a retirement plan with employer match, generous paid time off, free access to on-campus fitness centers, and free admission to campus events. Spouses, domestic partners, and dependents are eligible for benefits coverage.

A complete application will include a current résumé, a cover letter addressing qualifications for the position, and the names and contact information of three (3) references: two (2) from management and one (1) professional, sent to [careers@collegeofidaho.edu](mailto:careers@collegeofidaho.edu). Review of applications will begin immediately and continue until qualified candidates are selected. As we move through the application review process, additional information may be requested from qualified candidates.

With over 134 years of history, The College of Idaho is a regional and national leader in higher education. The College of Idaho is a [mission-driven community](#) of exceptional learning that challenges the ambitious and forges pathways to success and purpose.

The College of Idaho is proud to be an equal-opportunity employer. We are dedicated to attracting, retaining, and optimizing performance and academic excellence through an inclusive workforce. The College does not discriminate on the basis of sex, race, color, age, religion, disability, national and ethnic origin, veteran status, sexual orientation, gender identity, or any other basis protected by law.